

TO ALL PARENTS/CARERS

Our Ref: SKN/lha

24th March 2020

Dear Parents/Carers

As the Corona Virus crisis continues to develop and our students will be spending what appears to be an extended amount of time away from the Academy, I feel compelled to write to you in relation to completing 'home learning' activities.

First, I hope that you, your families and friends are in good health and continue to follow guidance as set out by the Government in relation to both hygiene and social distancing.

As the pandemic spread to the UK I initially instructed staff to place work on Show My Homework (SMHW) in order that students would have activities available to them at home if we moved to partial or full closure. This has led to significant amounts of work being loaded onto the system which possibly is not structured and sequenced in such a way that makes the work easily accessible.

We have today initiated a set of protocols to rationalise any future work placed on SMHW. This includes:

- Removing previously set work that is no longer required, however if your child has already completed this it will still be reviewed by the teacher;
- Any new work added from today will have a start date and submission date together with new naming system as follows - **'Year W or Class X: Subject Y: Topic Z'**
e.g. *Year 7 Geography Long Shore Drift*
- Each task set on SMHW will be submitted via the online submission feature.
- From Monday 30th March there will be an expectation that students will start receiving feedback from their class teacher or Head of Department (this may be individual or as a class).

I fully understand that you may have more than one child at home and that you may wish to undertake other learning activities as a family. Submission dates will typically be a week after the work is set, however, some subjects may wish to set longer project-based activities. I hope these protocols will make locating and completing work more straightforward and provide you with more flexibility as a family.

I have also asked subject teachers to consider how we will deliver new teaching. If this crisis continues for months, as some experts are predicting, we must ensure that students cover new content. This presents obvious challenges but we believe technology will allow us to solve many of these issues. More details will follow once we have an agreed delivery model for this new learning.

I can only urge you to support your child in their learning moving forward. I know many of you are, and have heard of groups of students linking via social media to complete work, family workouts and spelling tests and group reading sessions, again via social media. We also know that 615 students have logged on to SMHW since Monday, which is fantastic. Try to create structure and daily routines which will foster good learning habits. If, as may be the case, we do not see your child at the Academy for a prolonged period of time then their life chances and future wellbeing may depend on the quality of their home learning experience.

/cont'd...

Mr O'Callaghan has produced a guide (attached to this letter) which may be of use to you in supporting your child's education whilst they are not attending Hanham Woods Academy. It contains details of how to log on as well as a daily schedule you may wish to follow if you and your child(ren) are struggling to establish a routine.

Finally, can I remind you we are here to support all our families. If your personal circumstances alter and you require support for any reason, can I urge you to reach out to us using HWAClosure@clf.uk

Many thanks and stay safe

Yours sincerely

A handwritten signature in black ink, appearing to read 'S T Kneller', written in a cursive style.

Mr S T Kneller
Academy Principal

Recommended daily home learning schedule



Home routines / Exercise	Lessons	Reading / Creative time

Time	Activity	Details
08:00 – 09:00	Wake up	Make your bed, shower, get dressed, eat breakfast, read through your schedule for the day.
09:00– 09:30	Exercise	Get some fresh air – go for a walk, try yoga, take the dog outside, create a dance routine or try the PE with Joe daily workout: https://www.youtube.com/user/thebodycoach1/playlists
09:30– 10:30	Lesson time*	Period 1: - 60 minutes English tasks from SMHW
10:30 – 11:00	Reading instruction*	1. Watch daily reading video assigned to your year group. 2. Write a short summary of what happened in the book.
11:00 – 12:00	Lesson time*	Period 2: - 60 minutes of Science tasks from SMHW
12:00 – 13:00	Lesson time*	Period 3: - 60 minutes of Maths tasks from Hegarty Maths / SMHW
13:00 – 13:30	Lunch time	Eat something nutritious – chat with family/siblings, be in touch with friends.
13:30 – 14:00	Creative time*	Draw, bake, play an instrument, cook, write a poem, start a novel, complete a crossword, do a jigsaw puzzle, take photos, etc.
14:00 – 15:00	Lesson time*	Period 4: - 30 minutes of other subject work from SMHW - 30 minutes of other subject work from SMHW
15:00 – 16:00	Lesson time*	Period 5: - 30 minutes of other subject work from SMHW - 30 minutes of other subject work from SMHW
16:00 – 16:30	Chores time*	Help out with jobs around the house – keep the place as clean as possible. Tidy your room etc.
16:30 – 17:00	Exercise	Get some fresh air again – go for a walk, a jog, e.t.c.
17:00 – 18:00	Dinner time*	Eat, chat, spend time with loved ones.
18:00 – 18:30	Platform learning	Complete additional Hegarty maths / Seneca learning.
18:30 – 19:00	DEAR*	Drop Everything and Read: With a book of choice, read for 20 minutes and then write a short summary or discuss with a family member what happened in the book.
19:00 – 21:00	Free time	Relax - Use this time to chill out, play games, watch a movie, listen to music, be with family.
21:30	Lights out / Phone off	Get some good sleep – keep healthy and rest.

* No phones.

Dream BIG // Work Hard // Achieve More

Reading instruction

1. Students to watch the videos (in order, one a day).
2. After watching a video, write a short summary of what happened in the book.

Year 7 playlist (The House with Chicken Legs, Sophie Anderson)

https://www.youtube.com/playlist?list=PLfWw_AneGN0yuTC75X7vLcDwX0IBqKhWw

Year 8 playlist (The Fastest Boy in the World, Elizabeth Laird)

https://www.youtube.com/playlist?list=PLfWw_AneGN0zE5pDLS4SmlPNRQBCEP_OW

Year 9 playlist (The Middle of Nowhere, Geraldine McCaughrean)

https://www.youtube.com/playlist?list=PLfWw_AneGN0zwPv_-HAYMH1SijHEyTyvH

Year 10 playlist (Orange Boy, Patrice Lawrence)

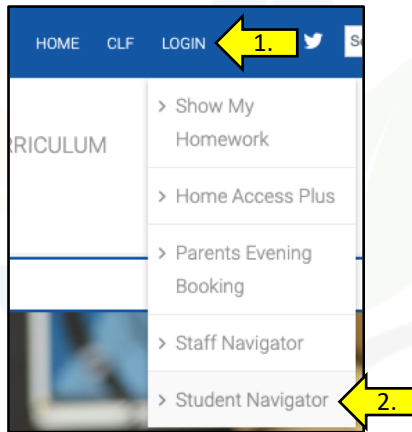
https://www.youtube.com/playlist?list=PLfWw_AneGN0y6LHaXUcfvgKtIEBcMrpmQ

How students can access online platforms from home

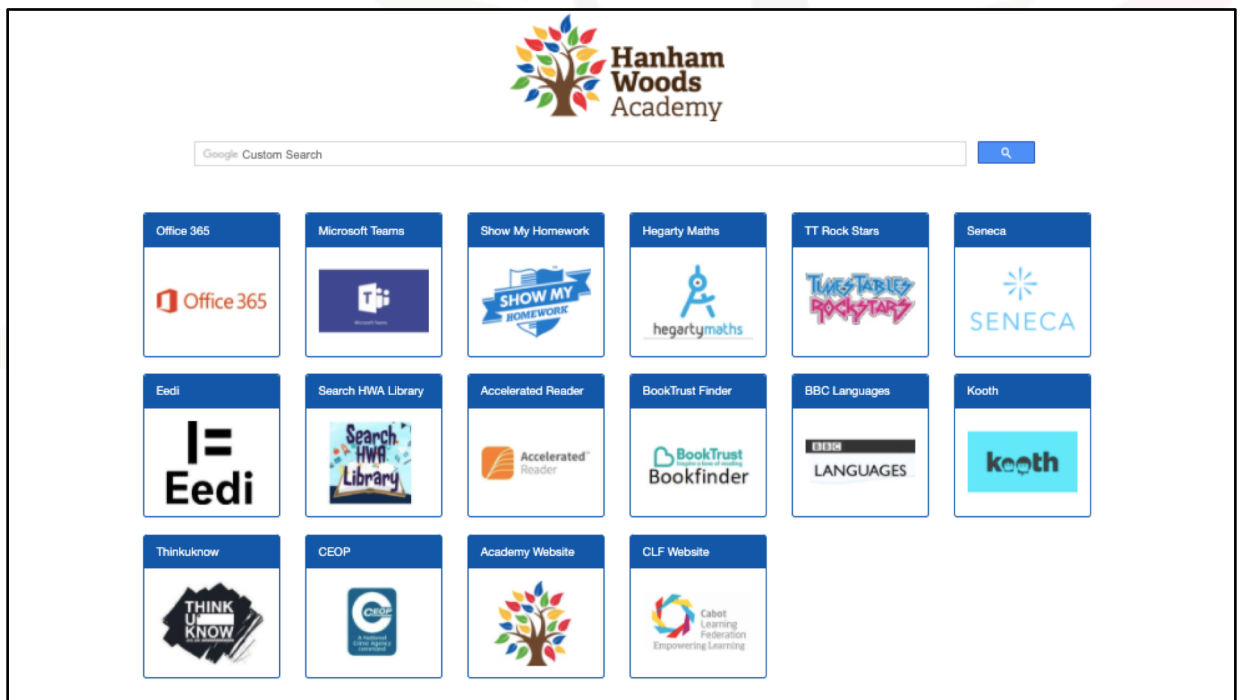
Students can access online systems via the Hanham Woods Academy Website:

<http://hanhamwoods.academy/>

1. Click on **Log in**
2. Select **Student navigator**



3. The following page will appear that allows students to access their online learning platforms:

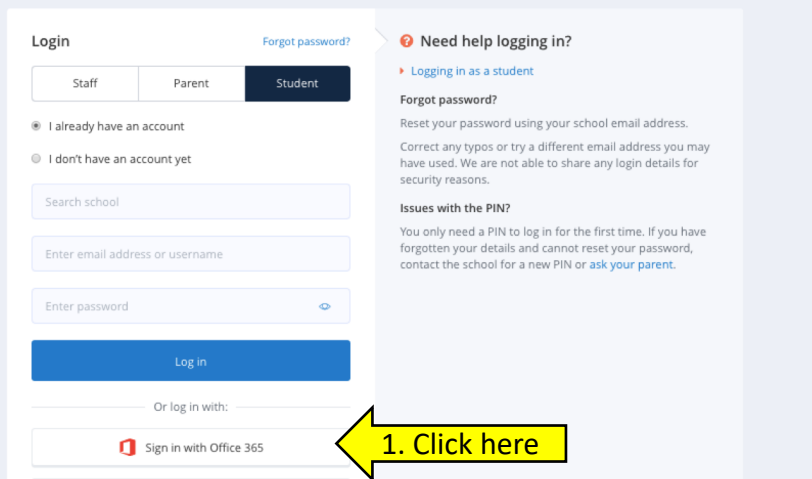


Guidance for Parents / Carers

How students log into **Show My Homework**

Students can access Show My Homework by clicking on the SMHW icon from the student navigator page.

1. Click *Sign in with Office 365*.
2. Enter academy email address e.g. joe.bloggs@hwa.clf.uk
3. Enter email password.



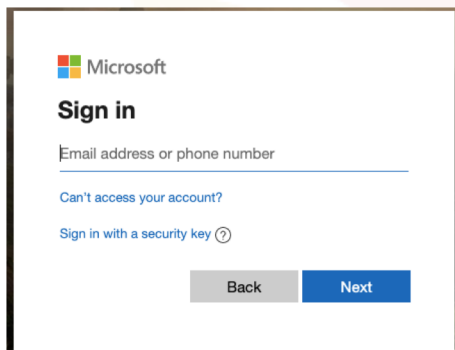
Can't access Show My Homework? Email: HWAclosure@clf.uk

Need more help? <https://help.teamsatchel.com/en/collections/1695420-parents>

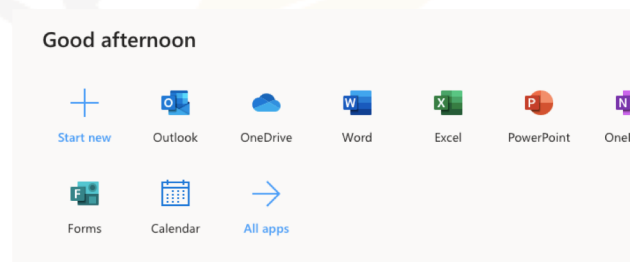
How students log into **Office365** to access email & OneDrive

Students can access Office 365 by clicking on the Office 365 icon from the student navigator page.

1. The student enters their academy email address followed by a password.



2. Students can then access their academy email, OneDrive and other Office apps.



Can't access Office365? Email: HWAclosure@clf.uk

How students log into **Hegarty Maths**

Students can access HegartyMaths by clicking on the HegartyMaths icon from the student navigator page.

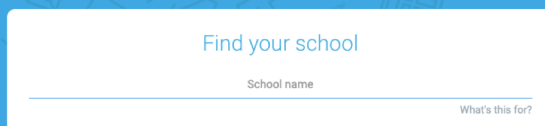


Student log in

Teacher log in

Student enters the following information:

1. School
2. Name
3. Date of Birth
4. Password



Can't access Hegarty Maths? Email: HWAclosure@clf.uk